

October 11, 1995

Introduced By:

RON SIMS

ew

Proposed No.:

95 - 727

MOTION NO. **9784**

A MOTION confirming the Executive's appointment of Glenn Nakata to the King County Alcoholism and Substance Abuse Administrative Board.

BE IT MOVED by the Council of King County:

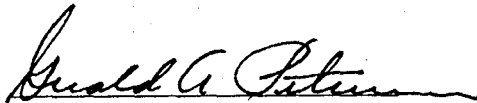
The county executive's appointment of Glenn Nakata to the King County Alcoholism and Substance Abuse Administrative Board, term to expire on January 30, 1998, is hereby confirmed.

PASSED by a vote of 11 to 0 this 12th day of February, 1996.

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON


Chair

ATTEST:


Clerk of the Council

Attachments: Application
Financial Disclosure Statement

APPLICATION INFORMATION FOR
KING COUNTY BOARD AND COMMISSION APPOINTMENTS
(PLEASE ATTACH RESUME IF AVAILABLE)

9-26-95

(Date)

9784

Board/Commission -- for which you are applying: King County Alcoholism and Substance Abuse Administrative Board

Name Glenn M. Nakata Phone 725-5030 587-4918
(Home) (Work)

Business Address Seattle Career Institute Home Address * 9030 Seward Park Ave S.
801 E. Pine, M/S 2MA311 #304, Seattle, WA 98118
Seattle, WA 98122

(Please indicate preferred mailing address with an asterisk (*)).

King County Council District

Education Kaimuki High School Honolulu, Hawaii
(name of high school, college/university, year graduated, degree)

University of Hawaii, Bachelor of Fine Arts, 1975

University of Puget Sound, Master of Business Administration, 1983

Professional Licenses Held (if applicable to specific board/commission)

Present Employment Project Coordinator 3-94 to Present
(Job Title) (Date of Employment)

Seattle Central Community College/ Dr. Myrtle Mitchell/ 1701 Broadway, M/S 2BE4180
(Employer)
Seattle, WA 98122

(Previous Employment/Experience)

Memberships on any city and/or county boards, commissions, or committees and dates of term:

AFFIRMATIVE ACTION PROGRAM AND PERSONAL INFORMATION

The Executive seeks a diverse representation on boards/commissions. Information in this section will assist in achieving this goal and is voluntary on your part.

Asian Hispanic White
 African American Native American Other
Year of Birth 1950 Sex (F) (M) Handicap (Y/N)

How did you learn of this opportunity? Mr. Patrick Vanzo of King County DASA

Please return completed form to:

Joan Yoshitomi
King County Executive Office
King County Courthouse
516 Third Avenue, Room 400
Seattle, WA 98104-3271

GLENN M. NAKATA

9030 Seward Park Avenue So. #304, Seattle, WA 98118

(206) 725-5030

OVERVIEW

Over 13 years combined experience as Counselor, Program Coordinator, and Program Director for both local and state agencies including: Employment Security- Comprehensive Employment and Training Program; Suicide and Crisis Center; Student Work Experience and Training Program; and Seattle Central Community Colleges' Career Institute Program.

- ◆ Evaluated, Planned, and Developed Community Assistance programs in coordination with organizational staff and associated advisory committees
- ◆ Demonstrated abilities in organizing, coordinating and acting as advisor within community organizations
- ◆ Promoted public awareness and understanding within communities in regards to associated programs.

AREAS OF EXPERTISE

- | | | |
|-----------------------------|-------------------------|-----------------------|
| -Management/ Administration | -Progress Graphs | -Training Facilitator |
| -Agency Organization | -Curriculum Development | -Consulting |
| -Program Planning | -Technical Writing | -Public Relations |
| -Budget Preparation | -Grant Writing | -Cost/Price Analysis |
| -Technical Advisor | -Community Liaison | -Contract Negotiation |

CAREER HIGHLIGHTS**ADMINISTRATIVE**

- Defined and designed project elements, standards of performance and special considerations
- Compiled, organized, and developed a variety of written materials such as forecast reports, proposals, data analysis, policies and procedures, recommendations and solutions, reference materials, performance appraisals, quarterly and annual reports, confidential correspondence
- Reviewed, tested program plans for internal consistency, resource appropriateness, timeliness, and workability
- Directed program to ensure goals and objectives were accomplished within prescribed time frame and funding parameters
- Coordinated personnel responsible for each phase of program
- Developed project cost projections and monitored actual costs against planned costs to ensure budget control
- Presented program and services to individuals and agencies in the community

HUMAN RESOURCES

- Prepared monthly, quarterly, and annual specialized personnel reports to include performance appraisals, career planning, training status and employment termination's
- Compiled and issued personnel policy and procedure manuals
- Developed and supervised training programs and continued to monitor and evaluate personnel progress
- Investigated, determined and resolved personnel issues
- Advised and assisted various units regarding human resource agreement requirements and limitations, as well as program policies and directives
- Performed as Human Resources Specialist on the regional planning committee
- Developed and directed employee merit rating programs
- Oriented and trained staff and volunteers on their assignments, emphasized the position requirements, objectives, and goals to be attained

EMPLOYMENT HISTORY

<i>SEATTLE CENTRAL COMMUNITY COLLEGE (SCI PROGRAM)</i>	Project Coordinator	1994-Present
<i>THE BOEING COMPANY</i>	Buyer	1987-1993
<i>ESMERELDA ENTERPRISES</i>	Proprietor	1984-1987
<i>EMPLOYMENT SECURITY</i>	Counselor/Supervisor	1976-1983
<i>CENTER GALLERY</i>	Art Consultant/ Sales Advisor	1972-1975
<i>STUDENT WORK AND TRAINING PROGRAM</i>	Program Coordinator	1971-1972
<i>DRUG ABUSE PROGRAM</i>	Program Director	1970-1971

EDUCATION

UNIVERSITY OF PUGET SOUND - Master of Business Administration

Course Outline: Management & Organizational Theory, Economics, Accounting, Marketing, Financial Evaluation, Quantitative Methods, International Business Strategy, Business Law, Investments, Administration, and Business Computer Systems



9784

**King County
Board of Ethics**

King County Administration Building
500 Fourth Avenue Room 553
Seattle, Washington 98104
206-296-1586

**KING COUNTY
FINANCIAL DISCLOSURE STATEMENT**

All Board and Commission Members

In accordance with Section 3.04.050 of the King County Code, all King County board and commission members are required to complete a financial disclosure statement within ten (10) days of appointment and by April 15 of each year.

For reporting purposes, "immediate family" includes spouse, dependent children, and other dependent relatives residing in the employee's household. "Person" designates any individual, partnership, association, corporation, firm, institution, or other entity, whether or not operated for profit.

**Type or print all information and sign this form on page three.
Use additional sheets if necessary.**

**Return to the Director, Community Relations
King County Executive Office
400 King County Courthouse
516 Third Avenue
Seattle, WA 98104**

DATE: 9-26-95

NAME: Glenn M. Nakata

ADDRESS: 9030 Seward Park Ave. S., #304, Seattle, WA 98118

BOARD OR COMMISSION: King County Alcoholism and Substance Abuse Administrative Board

A. List all sources of income over \$1500.00 (include salary, retirement, and dividend income):

Source of Income	Type of Business	Address
Seattle Central Community College	Voc. Assessment and planning service for recovering substance abusers	Seattle Career Institute 1701 Broadway, M/S 2MA311 Seattle, WA 98122



F. This section is only to be completed by attorneys who practiced before state and local regulatory agencies within the preceding twelve-month period:

1. List the name of the "person of which you are a member, partner, or employee:

2. List the name(s) of the agencies that you practice before:

3. List the amount of gross compensation in excess of \$1500.00 received by the "person" and attorney respectively as a result of your practice before such agencies in the past twelve months:

ATTESTATION

(Required of all board and commission members)

I, Glenn M. Nakata, certify under penalty of perjury that this statement is true, accurate, and complete.

Glenn M. Nakata
Signature

Signed this 26th day of September, 1995.

Statement of Confidentiality: Pursuant to K.C.C. 3.04.110, the statements of elected officials, candidates, department directors, division managers, the deputy county executive(s), and the county executive's administrative assistants shall be public record. All other statements, including those of board and commission members, shall not be made public without the written approval of the Board of Ethics. The Board of Ethics has adopted administrative procedures to ensure that the statements of all other County employees and board and commission members will not be released without prior notification of such employees and members, and without opportunity to assert a right to privacy by filing motion in Superior Court.